



[concierge alliance napa valley & sonoma]

## WEEKLY ACTIVITY INTEL SUBMISSION FORM

**Help CANVAS advise others of YOUR Special Activities.**

This posting will show specials being offered by your restaurant or other business, such as nights with no corkage, restaurant specials, bar specials, etc. We request two weeks notice for all activity postings.

It is our mission to help you by spreading the word,

- Colby

**To send your information to us, you have a few options:**

- 1) Print this form, fill it out the information requested below, scan it, and email it back to us.
- 2) Copy the text of this form, and paste it (with your information filled in) into an email to us.
- 3) Email us to request a Word Document, to fill out and email back to us.
- 4) Call Antoinette to tell her about your specials, and she can note them over the phone with you, (707) 254-5495.

**Please email your information to:** [Antoinette@ConciergeAlliance.com](mailto:Antoinette@ConciergeAlliance.com)

### **Your Activity Intel**

**TODAY'S DATE:**

**Business Name:**

**Contact Person:**

**Contact Email:**

**Contact Phone:**

**Special #1:**

Night(s)/Day(s) of the week:

Beginning date:

**End date (Very important):**

Time range:

Brief Name/Description of the special:

Price info. (if relevant):

**Special #2:**

Night(s)/Day(s) of the week:

Beginning date:

**End date (Very important):**

Time range:

Brief Name/Description of the special:

Price info. (if relevant):

**(You may add additional 'specials' listings as needed.)**